

**COMMUNITY DEVELOPMENT
COMMITTEE**

**April 16, 2024
5:00 p.m.**

AGENDA



www.ci.bonney-lake.wa.us

Council Committees are primarily concerned with legislative/policy matters. They formulate and convey recommendations to the full council for action.

The public is invited to attend Community Development Committee Meetings in person or over the internet. The information for attending is provided below.

Community Development Committee Meetings attendance options:

In-Person: Bonney Lake Justice & Municipal Center, 9002 Main ST E, Ste 200, Bonney Lake

By internet: Chrome- [Join the meeting now](#)

Your microphone will be turned off when attending online until the start of the public commenting section and when your name is called, will be then turned on.

A. CALL TO ORDER – Councilmember Gwendolyn Fullerton, Chair

B. ROLL CALL: Councilmember Gwendolyn Fullerton, Councilmember Kelly McClimans and Deputy Mayor Dan Swatman.

p.3 **C. APPROVAL OF MINUTES: April 2, 2024**

D. DEPARTMENT REPORTS/PRESENTATIONS:

p.5 1. Wastewater Pretreatment Program Presentation

E. DISCUSSION/ACTION ITEMS:

p.17 1. **AB24-30 – Motion M24-30 – Joint Advisory Committee Representation**

F. OPEN COMMITTEE DISCUSSION:

G. PUBLIC COMMENTS:

Public comments can be made in-person or virtually during this portion of the meeting. Comments are limited to 5 minutes. Those planning to comment virtually will need to sign up prior to the meeting in order to comment. When signing up, please provide your name and your screen name by email to siresd@cobl.us. Virtual registrations need to be received by 4:00 p.m. the day of the meeting. During the meeting, your name will be called when it is your turn. Your microphone will be activated, and you will be able to comment. Those physically appearing at the Community Development Committee meeting to speak during citizen comments do not need to sign up but will be asked to state their name and address for the meeting record.

H. ADJOURNMENT

THIS PAGE INTENTIONALLY LEFT BLANK

**COMMUNITY DEVELOPMENT
COMMITTEE**

**April 2, 2024
5:00 P.M.**



www.ci.bonney-lake.wa.us

DRAFT MINUTES

Location: Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

Audio starts at:
05:00:00pm

- A. CALL TO ORDER** – Interim Public Services Director Jason Sullivan, called the meeting to order at 5:00 p.m.

Audio starts at:
05:01:00pm

- B. ROLL CALL:** Deputy Mayor Dan Swatman, Councilmember Gwendolyn Fullerton, and Councilmember Kelly McClimans.

Staff members in attendance at the physical location were City Administrator John Vodopich, Interim Public Services Director Jason Sullivan, Customer Service Manager Stephanie Tonellato, City Engineer Ken Gill, Assistant Superintendent Jim Miracle, and Administrative Assistant III Debra Sires.

C. DISCUSSION/ACTION ITEMS:

Audio starts at:
05:03:00

- 1. Appointment of Committee Chair.**

Councilmember Gwendolyn Fullerton was nominated and appointed for Committee Chair.

Audio starts at:
05:04:00

- 2. AB24-26 – Resolution 3204 - Park, Trail, Recreation and Open Space Plan Contract Amendment #2 – Interim Public Services Director Jason Sullivan.**

Interim Public Services Director Sullivan presented Park, Trail, Recreation and Open Space Plan Contract Amendment #2 discussing potential for the Downtown Area to house the proposed Community Center and other improvements currently in the plan for Midtown Park.

The Committee agreed to forward to the CDC issues (April 23).

Audio starts at:
05:15:00

- 3. AB-24-25, Resolution 3203 - Professional Services Agreement with RH2 – City Engineer Ken Gill**

City Engineer Gill presented Professional Service Agreement with RH2 contract amendment adding funds for the replacement Lakeridge 748 tank to the scope of work so the City can move forward with constructing the Lakeridge 810 tank and the replacement of the Lakeridge 748 tank at the same time.

The Committee agreed to forward to the Council Consent Agenda (April 23).

D. DEPARTMENT REPORTS/PRESENTATION:

Audio starts at:
05:35:00

1. City Engineer Ken Gill has scheduled the tour with the City of Sumner and the Wastewater Treatment Plant which was rescheduled for May 21st at 4:00pm. Those attending the tour will return to the Council Workshop for a presentation of the upgrade of the Wastewater Treatment Plant.

Audio starts at:
05:36:00

2. Interim Public Services Director Sullivan advised the design contract for boat trailer parking at Old City Hall site will be discussed at the next CDC meeting.

Audio starts at:
05:37:00

3. Interim Public Services Director Sullivan advised the presentation for pretreatment ordinance will be discussed at the next CDC meeting.

Audio starts at:
05:38:00

4. Interim Public Services Director Sullivan and Councilmembers discussed the relocation plans for the Historical Society before demolition of the Old City Hall.

Audio starts at:
05:45:00

DI. APPROVAL OF MINUTES:

Minutes from the March 5, 2024, Community Development Committee Meeting were approved.

DII. OPEN COMMITTEE DISCUSSION:

Audio starts at:
05:45:00

1. **Honoring Veteran's - Councilmember McClimans** – Councilmember McClimans would like to see a way to honor the Veteran's by placing flags in a park within the City's limits by 2026 for the 250th Anniversary of the Declaration of Independence

Audio starts at:
05:54:00

DIII.

PUBLIC COMMENTS: None. *For efficient use of city resources, comments will be a short summary and not verbatim. Video recordings will be uploaded to the city's YouTube channel and an audio recording to the state digital archives if needing a complete review of comments.*

Audio starts at:
05:55:00

ADJOURNMENT

Councilmember Gwendolyn Fullerton adjourned the meeting at 05:55:00

Debra Sires, Community Development Committee
Clerk

WASTEWATER PRETREATMENT 101

Purpose:

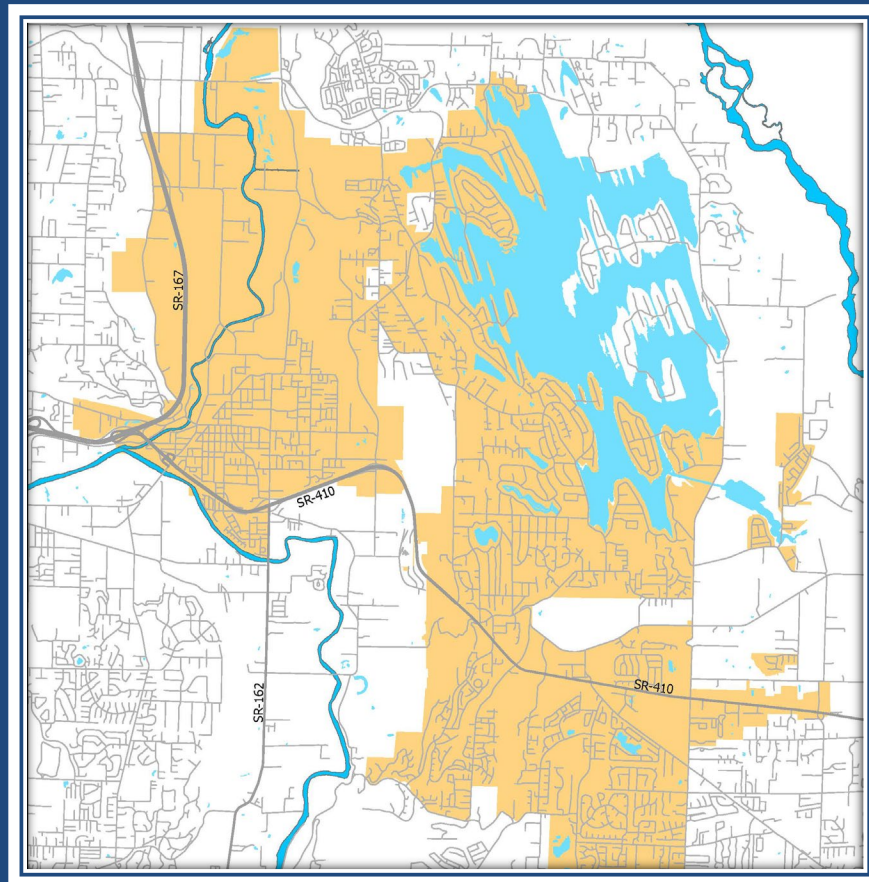
In May 2024, City Council will be asked to adopt the Pretreatment Regulations into Code.

Wastewater Pretreatment 101

is being presented to help inform this decision.

WASTEWATER PRETREATMENT

101



WASTEWATER PRETREATMENT PROGRAM 101

- Federal and State Water Quality Regulations
- What is Pretreatment
- Why is a Pretreatment Program Important
- Impacts of the Pretreatment Program
- Accomplishments and Next Steps

1969 CUYAHOGA RIVER FIRE



WATER REGULATIONS

Clean Water Act (1972)

- Established Permitting System (NPDES) &
- Pretreatment Regulations



ESTABLISHED →

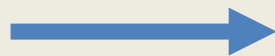


RESPONSIBILITY FOR FEDERAL PRETREATMENT PROGRAM

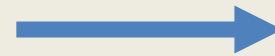
- 1972: Congress to EPA through Clean Water Act
- 1986: EPA to State of WA through MOU Amendment
- 2021: State to NPDES Permit Owner (Bonney Lake and Sumner) within Permit Reissuance



1986 DELEGATED



2021 DELEGATED



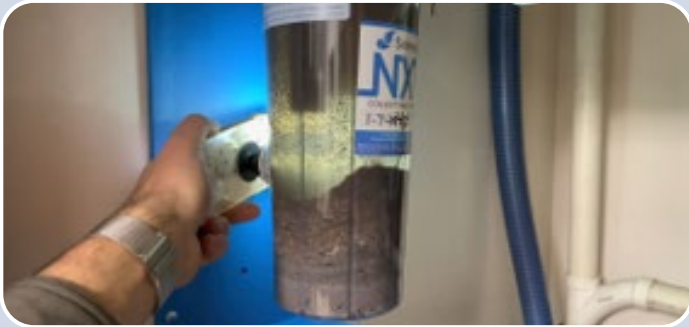
WHAT IS A PRETREATMENT PROGRAM?



Program Responsibility: Requiring businesses to remove certain types of pollution in their non-domestic wastewater by treating it before discharging to sewer system.



WHAT IS PRETREATMENT?



Physical Treatment

Filter: Dentist
Settle: Car Wash
Prevent: Medical Facility



Chemical Treatment

Sludge: Machine Shop
Neutralize: School
Reaction: Drinking Water
Line Installation



Biological Treatment

Bioaugmentation: Brewery
Oxidation: Food Processor
Biofilter: Odor Control

WHY IS PRETREATMENT IMPORTANT?

Protect:

- Treatment Plant from Interference
- Collection and Treatment Systems
- Worker Safety
- Puyallup River and White River



Prevent:

- Pass Through of Toxic Substances
- Permit Violations
- Disruption of Class A Biosolids Production

Provide:

- RELIABLE sewer services
- REASONABLE rates for the citizens



WHO WILL IT IMPACT

NON-DOMESTIC SEWER CUSTOMER

Any Business with a commercial process that creates a source of non-domestic wastewater.

EXAMPLES:

- Medical Offices
- Grocery Stores
- Car Wash and Auto Services
- Warehouse and Distribution
- Commercial or Industrial Production
- Equipment and Vehicle Sales
- Brewery / Winery



NEXT STEPS

2022

Significant Industrial User Survey

Local Limits Sampling Plan

2023

Local Limits Evaluation Report

Program Manual: Procedures, Program Templates

Enforcement Response Plan

Pretreatment Regulations

Annual Report

2024

Evaluation of Legal Authority

Significant Industrial User Survey

Code Update

Ecology Review

Public Outreach

2025

Fully Implement Approved Pretreatment Program

QUESTIONS?



City of Bonney Lake, Washington
City Council Agenda Bill (AB)

| | | |
|--|---|---------------------------------------|
| Department/Staff Contact: Public Services Department Jason Sullivan Interim Public Services Director | Meeting/Workshop Date: April 23, 2024 | Agenda Bill Number: AB24-30 |
| Agenda Item Type: Motion | Ordinance/Resolution Number: M24-30 | Sponsor: |

Agenda Subject: Joint Advisory Committee Representation.

Full Title/Motion: A Motion of the City Council of the City of Bonney Lake, Pierce County, Washington, selecting the members of the City’s Community Development Committee as the City Council’s representatives to serve on the Joint Advisory Committee for the Sumner Wastewater Treatment Facility.

Administrative Recommendation: Approve

Background Summary: On January 23, 2024 the City Council authorize the Mayor to sign the Interlocal Agreement (ILA) with the City of Sumner for the coordination of wastewater (sewer) services. Section 4 of the new ILA established a Joint Advisory Committee (JAC) to review the wastewater treatment facilities (WWTP) operations; discuss improvements; address budget matters; provide input on plans, budget, and capital improvements; and ensure compliance with the ILA. Under the ILA the committee is to meet quarterly and be made up of three Councilmembers from Bonney Lake and three from the City of Sumner in addition to the Mayors and City Administrators of each City. For the JAC to begin meeting, the City of Bonney Lake needs to identify the three Councilmembers that will serve on the committee. Staff is recommending that the Councilmembers selected to serve on the City’s Community Development Committee (CDC) also serve on the JAC. This approach is consistent with Sumner’s approach of having the members of Sumner’s Public Works Committee (PWC) serve on the JAC. Reasons for staff’s recommendation include that both CDC and Sumner’s PWC committees meet on Tuesdays, which will facilitate coordinating future quarterly JAC meetings, and the items associated with the WWTP are typically considered within the scope of the CDC. The City of Sumner is looking to hold the first JAC meeting in the second quarter of 2024 (April – June) and identification of the City’s representatives is needed to schedule this first meeting.

Attachments: None

| BUDGET INFORMATION | | | |
|----------------------------|-----------------|----------------------|----------------|
| Budget Amount | Current Balance | Required Expenditure | Budget Balance |
| Budget Explanation: | | | |

| COMMITTEE, BOARD & COMMISSION REVIEW | | | |
|---|---|--|---|
| Council Committee Review: | <i>Approvals:</i> | | Yes No |
| Date: | Chair/Councilmember: Gwendolyn Fullerton | | <input type="checkbox"/> <input type="checkbox"/> |
| | Councilmember Kelly McClimans | | <input type="checkbox"/> <input type="checkbox"/> |
| | Councilmember Dan Swatman | | <input type="checkbox"/> <input type="checkbox"/> |
| Forward to: | Consent Agenda: <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| Commission/Board Review: | | | |
| Hearing Examiner Review: | | | |

| COUNCIL ACTION | |
|-----------------------|-------------------------|
| Workshop Date(s): | Public Hearing Date(s): |
| Meeting Date(s): | Tabled to Date: |

| APPROVALS | | |
|---|--------------------------------------|--|
| Director: <i>Jason Sullivan</i> | Mayor: <i>Terry Carter</i> | Date Reviewed by City Attorney: (if applicable): |

